



City of Coos Bay

500 Central Ave., Coos Bay, Oregon 97420
 Phone (541) 269-8915 Fax (541) 267-5912

FYE 2026 MOORAGE AGREEMENT

Slip: _____

Date: _____

Legal Owner (Permittee) Information

Full Name			
Mailing Address	City	State	Zip
Cell Number	Work Number	Email Address	
Driver's License Number & State			
Emergency Contact Name	Emergency Contact Phone	Emergency Contact Mailing Address	

Operator Information (Only complete this section if Operator is different from Owner):

If Operator is not Owner, Owner is responsible to ensure Operator follows the terms, conditions, and rules identified in this agreement and will be held responsible for Operator's actions not in compliance with this agreement.

Full Name			
Mailing Address	City	State	Zip
Cell Number	Work Number	Email Address	
Driver's License Number & State			
Emergency Contact Name	Emergency Contact Phone	Emergency Contact Mailing Address	

Vessel Information

Vessel Name (if Applicable)	Manufacturer	Registration No.	Expiration
Length Overall (LOA)¹	Draft	Beam	
Registration/Document Number	Make of Type III Marine Sanitation Device	Capacity of Fuel Tank	
US Coast Guard Tank Permit Approval Date, Expiration Date, Name and Title of Approver (ORS 250-010-0750)			
Capacity of Grey Water Tank	Capacity of Black Water Tank	Capacity of Oil Tank	
Please identify the maximum gallons of fuel that will be stored on board at any one time:			
Insurance Carrier	Policy Number³	Policy Expiration Date²	
Insurance Agent Name		Agent's Phone Number	
Check all that Apply:			
<input type="checkbox"/> Outboard <input type="checkbox"/> Gas <input type="checkbox"/> Diesel <input type="checkbox"/> Sail <input type="checkbox"/> Sport <input type="checkbox"/> Commercial <input type="checkbox"/> Inboard <input type="checkbox"/> Charter/Guide <input type="checkbox"/> Other _____			

- (1) LOA must be verified by Marina Host or Operations Administrator.
- (2) If insurance policy expires before expiration of Moorage Agreement, Owner/Operator must provide City with updated proof of insurance. Failure to provide proof prior to expiration may result in revocation of Moorage Agreement.
- (3) Must provide a certificate of insurance that shows proof of minimum insurance requirements and indemnifies the City.

Moorage Fees

Moorage rates include power, water, trash, calculated on duration of stay and length of vessel.

Long Term Moorage. 30 day minimum. A minimum 10-day cancellation notice must be given for long term moorage. Cancellation notices must be submitted in writing to the City of Coos Bay, Finance Department, 500 Central Avenue, Coos Bay OR 97420. Failing to submit written notice in compliance with this section will result in an additional month of moorage fees.

Short Term Moorage. Seven (7) or more consecutive calendar days but less than thirty (30) calendar days.

Transient Moorage. Exceeds twelve (12) hours but less than seven (7) consecutive days.

Moorage Payment Due Date and Late Fees: In accordance with CBMC 11.15.030, moorage payments shall be payable in advance before the first of the month for long-term moorage and within twelve (12) hours of mooring for short-term and transient. A late fee shall be assessed for late payments for each month or part of a month when payments are late. The City of Coos Bay utilizes a collection agency for nonpayment of moorage fees which will include interest and penalties as allowed by resolution and/or Oregon State law.

Dock Box. If available, a dock box can be provided. Fees may apply.

I agree to the use of a dock box decline the use of a dock box.

I am applying for Long Term Moorage Short Term Moorage Transient Moorage

Moorage Beginning Date: _____ Moorage Ending Date: _____
 (Note: Cannot extend beyond June 30)

Finance Department to Complete the following table:

Type of Moorage	Length	Rate	Total	Duration
Long Term Moorage		\$		Per month
Short Term Moorage		\$		Per week
Transient Moorage		\$		Per day
Dock Box Rental Fee				
Total				

Terms and Conditions

- Agreement expires June 30th. It is the Owner and/or Operator’s (if applicable) responsibility to renew the agreement. Failure to renew the agreement may result in losing moorage privileges.
- This agreement does not allow live-aboards. A Live Aboard Agreement must be submitted and approved by the City. If it is determined that the vessel has a live aboard without an approved Agreement, moorage privileges may be revoked. Per Coos Bay Municipal Code, the moorage agreement may be revoked by the city upon 10 days written notice to the Owner and/or Operator.
- Vessel must be seathworthy. It is the City’s right, upon request, the owner/operator may be required to demonstrate the seaworthiness of the vessel. Failure to prove the seaworthiness of vessel may result in losing moorage privileges.
- Moorage fees are subject to the city’s most current fee resolution, terms and conditions of the City of Coos Bay Municipal Code Title 11 available at www.coosbayor.gov, including all amendments thereto, rules and regulations, and the terms and conditions included herein. A copy can be provided, fees may be applied. The regulations of the City of Coos Bay Municipal Code (CBMC) Title 11 cannot be superseded verbally. Fees are subject to change.
- The City of Coos Bay assumes no responsibility or liability for protection of the vessel, its equipment or for injury to the owner/operator or for the family, employees, permittees, or invitees of the owner/operator by virtue of this agreement.
- A certificate of insurance listing the City of Coos Bay as an additional insured and listing the following minimum limits, is required and must be provided by all agreement/license holders. The City of Coos Bay must be notified within 24 hours in the event of cancellation or modification of the policy. Insurance requirements are as follows:
 - Moored Vessels
 - General Liability, Must Include Wreck and Removal of Pollution Liability.....\$500,000
 - Charter/Guide/Commercial Vessels
 - General Liability, Must Include Wreck and Removal of Pollution Liability.....\$1,000,000
- The City of Coos Bay does not guarantee the functionality, continuity or characteristics of the electricity

or water provided at the Marina. All risks associated with the electricity supply, including risk to any of the vessel's electrical components or circuitry is entirely at Owner/Operator's risk. Owner/Operator is responsible for any abuse of utilities and will be charged accordingly during the term of the Moorage Agreement whether the vessel is physically in the assigned slip or not.

8. **Electrical Usage.** Power Pedestals provide 30 AMP power. Connecting to shore power requires a MARINE-RATED 30amp cord that provides a direct connection between your vessel and the shore power pedestal. Do not use "pig-tails" to adapt a smaller cord to the plug. Any "household" extension cord found plugged into shore power; whether it says for outdoor use or not, will be removed by the City. No exceptions. **Electrical cords must stay out of the water AT ALL TIMES. All cords must be kept out of walkway.** Some power pedestals may have to be shared. Automotive battery chargers are NOT allowed on your boat. If you don't have a marine charger, disconnect the battery and charge it on land, not on docks or boardwalk.
9. This moorage agreement is valid only for the owner/operator of the vessel and only for the specific vessel designated in the moorage agreement. A moorage agreement may not be assigned, sold, or transferred by any means whatsoever; any such transfer shall be void. Sale of a vessel shall not transfer any rights or privileges under this moorage agreement; a valid moorage agreement does not ensure the transferee will be issued a moorage agreement.
10. At no time shall a boat be tied up to another boat.
11. Major construction or repair to vessel is prohibited.
12. **Engine and Bilges.** Use absorbent bilge pads or socks to soak up oil and fuel. Recycle and/or dispose of petroleum products properly. Dispose of used oil filters properly and make sure they are thoroughly drained. Do NOT discharge bilge water if there is a sheen or "rainbow" to it. Do NOT dispose of any fuels or used oil in the marina's dumpsters. Fueling of boats inside the marina slips is prohibited. Immediately report all releases of fuels, oils, and observed sheens on water.
13. **Painting and Varnishing.** It is prohibited to do any in-water hull scraping or any process that occurs underwater which removes paint from the boat hull. Limit the number of open solvents or paints on dock to one gallon or less. Always mix paints and epoxy over tarp. Always use a drip pan and/or drop cloth (tarp) when painting. Spray painting is not allowed within the Marina. Do NOT dispose of paints or solvents in Marina dumpster.
14. **Surface Preparation.** Use biodegradable nontoxic, phosphate free cleaners and/or soaps. Liberally use tarps to capture all scapings, debris and drips or use a vacuum sander. Stretch tarps between the side of the boat and the dock when working over water.
15. **Sewage. Untreated sewage should never be discharged directly overboard, into the water.** Store sewage in holding tanks and dispose of properly at pump-out station Heads must be working properly at all times. No dumping of diapers, wipes, feminine products, or paper products in pump out station. No oils fuels or other contaminants allowed in pump out station. Owner/Occupant shall notify the City of Coos Bay within 24 hours of any malfunctioning head/tank/pump. **DO NOT DISCHARGE ANY HEAD/Tank while moored in the Marina.**
16. **Solid Waste Disposal.** Pets must remain on a leash at all times and immediately be picked up after and their waste disposed of in a garbage receptacle. All solid fish waste must be disposed of into garbage bag receptacles. Harvested fish must be disposed of properly. It is illegal to dispose of fish carcasses in Oregon waterways. Dispose of all garbage in the correct shore-side receptacles.
17. **Miscellaneous.** No open burning is allowed in the Marina. Unattended storage items are not allowed on Marina docks. All ropes must be tied to an approved cleat only. In other words, do not tie to power boxes., light poles, or storage boxes. All walkways must be clear at all times. All safety concerns shall be reported to the Marina Host and/or the city's Operations Administrator or their designee.

- 18. The terms and conditions of this agreement are subject to changes as the city deems appropriate, new rules and regulations are adopted by the Oregon State Marine Board, or updates to the Clean Vessel Act occur. The city will notify tenant of changes in writing.
- 19. Dock Box. The city reserves the right, at its sole discretion, to remove items and/or discontinue use of the dock box based on the Municipal Code and Moorage Agreement. Upon cancellation or termination of the moorage agreement, authorization and use of the dock box will terminate and possession of the dock box will be returned to the City. Sub-leasing of the dock box is prohibited. Locks to be provided by the renter. The renter agrees to hold the City harmless for use of the dock box and all liability for contents. Do not store flammable materials (examples include but are not limited to: gas, paints, solvents, varnish, etc.) in the dock box. Do not store firearms or weapons of any type in the dock box. Do not make modifications to or move the dock box, this includes use of decals and/or stickers.

By signing below, I agree to the terms, conditions, and rules identified in this agreement and the City of Coos Bay Municipal Code. I understand that failure to comply with these terms may result in immediate termination of this agreement. I also understand that this agreement does **NOT** authorize me to live aboard the vessel without an approved live aboard agreement with the City.

Dated this _____ day of _____, 20_____.

Owner:	Operator:
Signature: _____	Signature: _____
Print Name: _____	Print Name: _____

**Return Application to:
CITY OF COOS BAY PUBLIC WORKS DEPARTMENT
500 CENTRAL AVE, COOS BAY, OR 97420 (541) 269-8918**

Internal City Use ONLY:

Initial the Following:

- _____ Certificate of Insurance has been received and approved by City's Risk Manager
- _____ Confirmed with State of Oregon vessel has a current and valid registration/documentation
- _____ Confirmed seaworthiness of vessel
- _____ LOA has been verified

Approved: ___ YES ___ NO

If NO state reasoning: _____

Staff Name/Title: _____ Staff Signature: _____